

National Science Foundation
Advisory Committee for Business and Operations
Spring 2015 Meeting

May 27-28, 2015
Room 1235

Wednesday, May 27, 2015

- 1:00 pm **Welcome/Introductions/Recap**
Co-Chairs: Greg Jackson and Susan Sedwick
- 1:15 pm **Discussion with Dr. Buckius, Chief Operating Officer**
- 2:00 pm **Introduction of the Theme of the Meeting**
Presenters: Marty Rubenstein (Office of Budget, Finance and Award Management), Joanne Tornow (Office of Information and Resource Management)
- 2:15 pm **NSF Relocation- Business Process Planning**
This process will identify key services in the Office of Information and Resource Management which could be impacted by the relocation to the new headquarters. The agenda item will cover goals and objectives, process and timeline, as well as project challenges.

Presenter: Dominica Gutierrez, OIRM
- 3:00 pm **Break**
- 3:15 pm **iTRAK Implementation- Business Process Impact**
Agenda item will cover the iTRAK implementation, and its impact on agency operations, including lessons learned to date (e.g., Interagency Agreements) and next steps.

Presenter: Gisele Holden, BFA
- 4:15 pm **Operational Change Experiences**
Committee members discuss major initiative changes from their previous experience. Focus on implementation of initiatives with significant operational, process and policy change. Discuss lessons learned and how to anticipate the unexpected. "The Process of Changing Process."

Discussants: TBD
- 5:00 pm **Committee Discussion/Recommendations- Operational Change**
- 5:30 pm **Adjourn**
- 6:30 pm **Dinner**

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Thursday, May 28, 2015

9:00 am **BFA/OIRM Updates**

Presenters: Marty Rubenstein, BFA, Joanne Tornow, OIRM and other Agency updates

9:45 am **Documentation of BOAC Recommendations**

Historical perspective of past BOAC recommendations

Presenter: Charisse Carney-Nunes, BFA

10:15 am **Break**

10:30 am **Briefing on the National Academy of Public Administration (NAPA) Study of NSF's Use of Cooperative Agreements to Support Large Scale Investments in Science and Technology**

Presenter: Fae Korsmo, Office of the Director

11:00 am **Summary of Meeting/Recommendations for Letter to Director/Deputy Director**

12:00 pm **Adjourn**



NSF